

Overview & Scrutiny Committee



Please contact: Matthew Stembrowicz
Please email: matthew.stembrowicz@north-norfolk.gov.uk
Please direct dial on: 01263 516047

Tuesday, 3 March 2020

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices, Holt Road, Cromer, NR27 9EN** on **Wednesday, 11 March 2020** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: matthew.stembrowicz@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Mr N Dixon, Mr T Adams, Mr H Blathwayt, Mrs W Fredericks, Mr P Heinrich, Mr N Housden, Mr G Mancini-Boyle, Mr N Pearce, Miss L Shires, Mrs E Spagnola, Mr J Toye and Mr A Varley

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Corporate Directors: Nick Baker and Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES

1 - 8

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 12th February 2020.

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, and notified to the Monitoring Officer with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

Cllr N Housden has submitted the following request:

'Would the Overview and Scrutiny Committee consider the impact of Norfolk County Council's proposed cuts to the Norfolk Music Service on children in the District? It is suggested that the number of tutors it currently provides are reduced by half and the cost of lessons to parents is increased by almost a fifth. This will have a significant impact on children living within the District, limiting their options to learn music and partake in extra-curricular activities that benefit their health and wellbeing. Although, the responsibility for the provision of music tuition sits with the County Council, the impact on our residents is potentially very significant.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

At the February meeting of Council held on 26th February 2020, the following comments were made by the Cabinet Portfolio Holder for Finance – Cllr E Seward, in response to the Committee's recommendations on the 2020-21 budget:

"I should also like to thank members of the Overview & Scrutiny Committee for the very thorough way in which they scrutinised the Council's draft budget at their meeting on January 15th and for the recommendations they made. These recommendations were designed to improve the monitoring of the Council's capital and revenue budgets against the key themes in the Corporate Plan which are followed through to the recently approved delivery plans. The administration welcomes this approach as we wish to be as transparent and open as we can with, what is, public money. It will aid good decision making."

10. BUDGET MONITORING 2019/20 - PERIOD 10

9 - 52

Summary: This report summarises the budget monitoring position for the revenue account and capital programme to the end of January 2020.

Options considered: Not applicable.

Conclusions: The overall position at the end of January 2020 shows an £569,439 underspend for the current financial year on the revenue account, this is currently expected to deliver a full year underspend of £1,847.

Recommendations: It is recommended that Cabinet:

1. Note the contents of the report and the current budget monitoring position;
2. Agree the award of the new cleaning contract to Norse Group Services Ltd and;
3. Agree the award of the new energy contract.

Reasons for Recommendations:

To update Members on the current budget monitoring position for the Council.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report and which do not contain exempt information)

System budget monitoring reports

Cabinet Member(s) Ward(s) affected
Cllr Eric Seward

Contact Officer, telephone number and email: Duncan Ellis, 01263 516330, Duncan.ellis@north-norfolk.gov.uk

11. REVIEW OF THE EQUALITY & DIVERSITY POLICY 53 - 60

Following the adoption of the IHRA's definition of anti-semitism on 17 December 2019, Council agreed to refer the Equality and Diversity Policy to the Overview & Scrutiny Committee for review, together with the motion supported at Council, so that the policy could be updated accordingly.

The Notice of Motion to Council on 17 December was:

'That this council accepts the request from the Ministry of Housing and Local Government (letter attached) to adopt the following non legally binding working definition of anti-semitism:'

'Anti-semitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of anti-semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities'

Please note – the attached policy statement (employment) is currently in draft form. Unison is in the process of being consulted and there may be amendments arising from this.

A full version of the Policy (dated 2006) is also attached.

12. SHERINGHAM LEISURE CENTRE UPDATE 61 - 64

To receive an update on the Sheringham Leisure Centre Project.

13. PROPERTY REPORT 65 - 86

To receive a review of a Council owned asset, as requested by the Committee.

WORK PROGRAMMES

14. THE CABINET WORK PROGRAMME 87 - 90

To note the upcoming Cabinet Work Programme.

15. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE 91 - 98

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

16. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”

17. TO CONSIDER ANY EXEMPT MATTERS ARISING FROM CONSIDERATION OF THE PUBLIC BUSINESS OF THE AGENDA